

Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on November 29, 2011 at 7:00 p.m. in the Board Room, Board Office.

A handwritten signature in black ink, appearing to be the initials "JB".

**Present**

Chair:	Barbara McCool
Vice-Chair:	Shawn Fitzsimmons
Trustees:	Linda Jamieson, Judy Manitowabi John Willemsen
Director of Education:	Anna Marie Bitonti
Superintendent(s) of Education:	Joanne B�nard, Paula Mann
Superintendent of Business/Treasurer:	Grace Barnhardt
Recording Secretary:	Victoria Johnson
Chaplain:	Nil
Student Trustee:	Lauren Tignanelli
Communications Officer:	Jos�e Guillemette
Media:	Nil
Other:	Nil

**Absent (with regrets):** Jacques B gin, Frank O'Hagan, Monsignor Norm Clement

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**1. CALL TO ORDER**

B. McCool called the meeting to order.

1.1 Prayer

B. McCool led the prayer.

1.2 Roll Call

V. Johnson completed roll call.

**2. ADOPTION OF AGENDA**

2.1 Regular meeting of November 29, 2011

Res. NPS 113-11

Moved by trustees L. Jamieson and S. Fitzsimmons that the Nipissing-Parry Sound Catholic District School Board approve as amended the agenda of its regular meeting of November 29, 2011.

**CARRIED**

The following agenda items/documentation were added:

Items added:

**6. BOARD EDUCATION**

**6.1 Coaching Report, October 25, 2011 (documentation)**

**6.2 Follow-up on Governance P.D. with S. Radwan – November 14-15,2011 (documentation)**

**7. ITEMS FOR DECISION**

**7.3 Executive Limitations**

a) *Accumulated Surplus Transfer – 2010-2011 Financial Statements (as per EL4) and resolution*

**10. MONITORING REPORTS**

**10.2 EL4 – Financial Condition and Activities (Documentation - Auditor's Report & Financial Statements)**

**12. INCIDENTAL INFORMATION**

**12.3 Student Trustee Report (documentation)**

**12.4 Other Information Items**

b) Other

*lxiii) Nugget, Nov 25/11: Trojans top Barons*

*lxiv) Nugget, Nov 26/11: Davidson scores 31 points as Bears win OFSAA opener*

*lxv) OCSTA: Follow up – Enhancement for Caring of All Students in the Spirit of the Gospel*

*lxvi) Nugget, Nov 26/11: East beats West on Scott's shootout*

*lxvii) Nugget, Nov 28/11: 1) Strasbourg nets 4 for Pats  
2) OLF Dr. Bette M. Stephenson Award*

*lxviii) Nugget, Nov 29/11: Excellence in Education*

Items Combined:

Agenda items 7.3.a. and 10.2 were to be dealt with simultaneously.

2.2 Meeting Monitor and Review

The Meeting Monitor's Report from October 25, 2011 Board meeting prepared by S. Fitzsimmons was reviewed.

3. **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **ADOPTION OF MINUTES OF PREVIOUS MEETING**

4.1 Regular meeting of October 25, 2011

Res. NPS 114-11

Moved by trustees J. Willemsen and L. Jamieson that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular meeting held on October 25, 2011.

CARRIED

5. **OWNERSHIP LINKAGE**

6. **BOARD EDUCATION**

6.1 Coaching Report, October 25, 2011

The October 25, 2011 coaching report was reviewed. A.M. Bitonti will send a response and clarification to Jannice Moore in response to her questions on the Monitoring Reports.

6.2 Follow-up on Governance P.D. with S. Radwan – November 14-15 (documentation)

S. Radwan's comments on the proposed changes to the Executive Limitations policies were included in the agenda package for review prior to the meeting. A tentative date of December 9, 2011 has been set for the Policy Review Working group (S. Fitzsimmons, B. McCool, F. O'Hagan, and J. Willemsen) to review these changes for presentation to the Board in January 2012.

A review of GP 11 will be arranged for January, tentatively.

6.3 Labour Relations Seminar November 17-18 – follow-up (verbal)

The Chair invited feedback from those who attended the Labour Relations Seminar. The Chair encouraged as many Trustees as available to attend the next seminar.

## 7. ITEMS FOR DECISION

### 7.1 Ends (nil)

### 7.2 Governance Process

#### a) SEAC Membership

The memo was briefly reviewed, focusing on the interest in expanding community representation on the committee.

#### b) Appointment of SEAC Representative for the current Board term

Res. NPS 115-11

Moved by trustees S. Fitzsimmons and J. Willemsen that Darlene Brooks be appointed as the SEAC representative for the current Board term.

CARRIED

### 7.3 Executive Limitations

#### a) Accumulated Surplus Transfer – 2010-2011 Financial Statements (as per EL4) and resolution

in combination with

### 10.2 EL4 – Financial Condition and Activities (Documentation - Auditor's Report & Financial Statements)

The memo prepared by S. Fitzsimmons was reviewed; followed by the Financial Statements, reviewed by G. Barnhardt. An opportunity for questions or more details of the Financial Statements was given to the Board prior to carrying the motion.

Res. NPS 116-11

Moved by trustees S. Fitzsimmons and J. Willemsen that the Nipissing-Parry Sound Catholic District School Board approve the use of \$407,097 from Accumulated Surplus – Internally Appropriated (formerly Working Funds reserves) for operations for the 2010-2011 Financial Statements.

CARRIED

Res. NPS 117-11

Moved by trustees L. Jamieson and J. Willemsen that the Board approve the audited financial statements for the year ended August 31, 2011, as attached.

CARRIED

**7.4 Board of Trustees – Staff Linkage (nil)**

**8. LINKAGE WITH NON-OWNERS**

**8.1 OCSTA/CCSTA Resolutions (nil)**

**9. REQUIRED APPROVALS AGENDA (nil)**

**10. MONITORING REPORTS**

**10.1 EL7 – Compensation and Benefits**

Res. NPS 118-11

Moved by trustees J. Willemsen and S. Fitzsimmons that the Board has assessed the monitoring report for policy **EL7 – Compensation and Benefits** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

**11. BOARD SELF-EVALUATION**

**11.1 GP5 – Agenda Planning**

The self-evaluation for policy GP5 – Agenda Planning was completed (attached).

**11.2 Meeting Monitor’s Report**

The Meeting Monitor’s Report was completed by L. Jamieson (attached).

**12. INCIDENTAL INFORMATION**

**12.1 Director’s Report on Information Requested in EL-8**

a) Pay Equity

The report was included in the agenda package for review prior to the meeting. An opportunity to ask questions was given.

b) Organization/Departmental Assessment – First Phase of Strategic Planning

The report was included in the agenda package for review prior to the meeting. An opportunity to ask questions was given.

c) 2011 Separate School Assessment Campaign Summary

The report was included in the agenda package for review prior to the meeting. An opportunity to ask questions was given.

d) Health & Safety Program Update (verbal)

A verbal update on the Health & Safety Program was provided. We passed the last Health & Safety audit! The next steps are for all groups to complete their online training modules and to have the corresponding certificates filed in their personnel file.

Thanks were expressed to J. Benard and S. Soule.

## 12.2 Director's Report (nil)

## 12.3 Student Trustee Report

The following information was provided by Student Trustee, Lauren Tignanelli:

### This Month's Events

#### MISC

- October 28<sup>th</sup> – Colour Cheer Day
  - famous pairs competition-Winners Grade 11-free pizza for their class
  - Grade 12 winners
- October 28<sup>th</sup> -Harry Potter Buyout
  - Raised \$2184.00
  - Money raised to go to Lymphoma and Leukemia on behalf of Mr. Goodal
- October 31<sup>st</sup> – BWC Haunted House-640 lbs
- November 2<sup>nd</sup> – TOKW-Grade 9s
  - “Bear for a Day” – Grade 8s
- November 7<sup>th</sup> to November 11<sup>th</sup> - University Registration
- November 8th - Food Drive-2880 lbs
- November 9th - Mid-Term Report Cards
- November 10th - Remembrance Day Assemblies
- November 18th - Outsiders and Enviro Team trip to Sudbury
- November 21st - to November 25th-College Registration
- November 25<sup>th</sup> - East West

## **ARTS**

- November 20<sup>th</sup>-Bears Marching Band performance in the Santa Claus Parade
- November 22<sup>nd</sup> to November 25<sup>th</sup> - Sears play auditions, call-backs and decisions
  - Student written play

## **SPORTS**

- Girls Basketball
  - Senior
    - NDA Champions
    - 2<sup>nd</sup> place at NOSSA
    - 3<sup>rd</sup> place at OFSAA
  - Junior - 2<sup>nd</sup> place NDA
- Boys Volleyball
  - Senior - 3<sup>rd</sup> place NDA
  - Junior - 3<sup>rd</sup> place NDA
- Football
  - Senior
    - NDA Champions
    - 2<sup>nd</sup> at NOSSA
  - Juniors
    - lost in semi-finals
    - 3<sup>rd</sup> place NDA
- Hockey - 1-3
- Junior and senior boys' basketball and girls' volleyball teams have been chosen
  - games beginning this week

## **FAITH**

- November 3<sup>rd</sup> - Grade 11 Retreat
- BWC - Winter Clothing Drive and "Marvellous Mitten Tree"
- Advent Prayer Service-every Monday in the foyer during the season of Advent

## **Upcoming Events/Next Month**

- December 2<sup>nd</sup> - "Ugly Christmas Sweater" Dress down
- December 6<sup>th</sup> - Grade 8 Parents' Night

- December 7<sup>th</sup> - Bear Music Christmas Celebration
  - Dinner at 6
  - Concert at 6:30
- December 8th - L'Arche Presentation
- December 12th - French Immersion Parents' Night
- December 16th - Christmas Formal "Deck the Hall"
- December 20th - Advent Mass at the Pro-Cathedral
- December 23<sup>rd</sup> - Christmas Assembly

## 12.4 Other Information Items

### a) Committee Reports

#### i. SEAC Meeting November 07, 2011

A brief report on the SEAC meeting was provided.

#### ii. FNAC Meeting November 02, 2011

J. Manitowabi requested an update on the funding proposal from P. Mann. P. Mann had not received a response but will follow-up.

#### iii. PIC Meeting November 01, 2011

A brief report on two items from the PIC meeting was provided:

- 1) Funds received through the PRO Grant to host a Parent Involvement session *Parents as Partners – Making Technology Work for Us*.
- 2) P.D. areas of focus for this year. A meeting will be setup in the New Year with the PIC working group.

### b) Other

- i. OCSTA, Oct 24/11: Thank you – regional meeting
- ii. OCSTA: Thank you card from Catherine McCullough & Sudbury Catholic Trustees
- iii. Nugget, Oct 25/11: NDA Results
- iv. BayToday, Oct 25/11: MSB shortlisted for an Award for Excellence in Education
- v. Nugget, Oct 27/11: School Shortlisted
- vi. Nugget, Oct 27/11: NDA Senior Girls Basketball – Bears best Barons
- vii. CKAT, Oct 28/11: Local school makes the short list for provincial award

- viii. Nugget, Oct 29/11: Bears, Trojans to decide NDA football championship Saturday
- ix. Nugget, Oct 29/11: New school menus get mixed reviews
- x. BayToday, Oct 29/11: Local students' 'Monsters at Midnight' wins Canada-wide contest
- xi. BayToday, Oct 29/11: Bears maul Trojans in second half to win NDA Sr. Football title
- xii. Nugget, Oct 31/11: Canadian Tire Junior Citizenship Program Winner: St. Theresa
- xiii. Nugget, Oct 31/11: Hungry Bears come through
- xiv. Nugget, Oct 31/11: NDA senior football championship game
- xv. Nugget, Oct 31/11: St. Luke's Glee Club in Halloween spirit
- xvi. The Labour Market Group, Nov 01/11: Partnership Activities – Northern Workforce Planning Areas
- xvii. Nugget, Nov 01/11: Collecting food with frights
- xviii. Nugget, Nov 01/11: Freaky Fundraiser
- xix. Nugget, Nov 02/11: Hungry Bears come through
- xx. Nugget, Nov 03/11: Bears prepare for Bears
- xxi. Nugget, Nov 03/11: Morris 'real asset' to Bears
- xxii. Nugget, Nov 03/11: Bears girls basketball team posts perfect record
- xxiii. Nugget, Nov 05/11: Canadian Tire Junior Citizenship Program Winner: St. Hubert
- xxiv. Nugget, Nov 07/11: Bears drop St. Benedict
- xxv. Nugget, Nov 07/11: Grade 2 & 3 students, MSB, Teacher Rosa Urso-Wallace – In Remembrance
- xxvi. Nugget, Nov 09/11: Young Authors
- xxvii. Nugget, Nov 09/11: Bears in NOSSA final
- xxviii. Nugget, Nov 10/11: Program offers new hope
- xxix. Nugget, Nov 10/11: Remembrance Day – students holding ceremonies all week
- xxx. Nugget, Nov 10/11: Sports re-cap
- xxxi. Nugget, Nov 10/11: I'm a lucky one, Diegel still chokes p when he picks up a bugle (OLF)
- xxxii. Nugget, Nov 10/11: Services planned across area
- xxxiii. Nugget, Nov 11/11: Girls basketball – Bears vs. Trojans
- xxxiv. North Bay Nipissing News, Nov 10/11: Da Bears
- xxxv. Thank you card, Nov 09/11: Marcello Tignanelli re: retirement/25 year honouree dinner
- xxxvi. Nugget, Nov 12/11: Football Double-Header
- xxxvii. Nugget, Nov 14/11: Canadian Tire Junior Citizenship Program Winner: St. Gregory
- xxxviii. Nugget, Nov 14/11: Steelhawks Top Battlin' Bears
- xxxix. Nugget, Nov 15/11: Bears 3-peat as NDA Champs
- xl. Nugget, Nov 16/11: Fire Call, SJSJH
- xli. Nugget, Nov 16/11: Steelhawks Top Battlin' Bears
- xlii. Thank you card, Nov 16/11: Mary Houghton re: retirement/25 year honouree dinner
- xliii. BayToday, Nov 15/11: Classes still on following fire at St. Joseph-Scollard Hall
- xliv. CKAT, Nov 15/11: Fire Damages a Classroom at St. Joseph-Scollard Hall

- xliv. BayToday, Nov 17/11: iPad pilot project launched at John XXIII School
- xlvi. Nugget, Nov 18/11: Schools go balls out
- xlvii. Thank you card, Nov 18/11: Jewell Ann Brunette re: retirement/25 year honouree dinner
- xlviii. Nugget, Nov 19/11: NOSSA 'AA' girls' basketball championships
- xlix. Nugget, Nov 21/11: Colts top Bears in final, but both OFSAA-bound
  - I. Thank you card, Nov 21/11: Mary Houghton re: retirement/25 year honouree dinner
  - li. Nugget, Nov 22/11: Bears seek OFSAA medal
  - lii. Nugget, Nov 22/11: Jennings plays key role for Bears
  - liii. Thank you card, Nov 22/11: Elizabeth Foisy re: retirement/25 year honouree dinner
- liv. North Bay Nipissing News, Nov 17/11: Editorial – Giving, it just benefits us all
- lv. North Bay Nipissing News, Nov 17/11: Program changes students' life directions
- lvi. Nugget, Nov 23/11: Student's life a busy one
- lvii. Nugget, Nov 23/11: Students face tough college choices
- lviii. Nugget, Nov 23/11: Colts top Bears
- lix. Nugget, Nov 24/11: 1) Sports Brief and 2) SJSH
- lx. BayToday, Nov 24/11: EQAO celebrates Our Lady of Fatima
- lxi. 2011 Winners in the Legion's Poster Contest
- lxii. NPSC Fall 2011 Newsletter
- lxiii. Nugget, Nov 25/11: Trojans top Barons
- lxiv. Nugget, Nov 26/11: Davidson scores 31 points as Bears win OFSAA opener
- lxv. OCSTA: Follow up – Enhancement for Caring of All Students the Spirit of the Gospel
- lxvi. Nugget, Nov 26/11: East beats West on Scott's shootout
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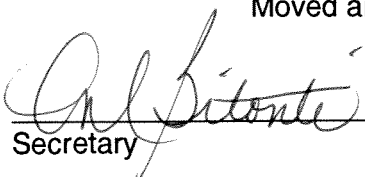
### 13. ADJOURNMENT


Res. NPS 119-11

Moved by trustees S. Fitzsimmons and J. Willemsen that the Nipissing-Parry Sound Catholic District School Board now adjourn its regular meeting at 8:45 p.m.

CARRIED

Moved and adopted this 20<sup>th</sup> day of December 2011

  
Secretary

  
Chair